



Become an Eikon Ambassador!

Organisation Name	The Eikon Charity
Organisation Overview	Eikon is a Surrey based charity that has been working in the local community for almost two decades, providing long-term support to some of the county's most vulnerable young people and their families. Over recent years the charity has grown significantly and last year we supported young people through programmes in secondary schools, youth centres and in targeted communities. Our aim is to continue this expansion to ensure that more young people are able to access high quality support when challenges emerge. Eikon's vision is to develop happy, thriving and resilient young adults who are able to contribute positively to society.
Role Title	Eikon Ambassador
Location of position	In and around Surrey. Wherever suits each individual!
Responsible to	Heather Boardman (Community and Events Fundraiser)
Purpose/Summary of role	Supporting the Fundraising team in growing the charity's awareness in the local area.
Description of tasks	<ul style="list-style-type: none"> • Inspiring family, friends, colleagues and your networks to support the charity • Attending cheque presentations in your local area and thanking our donors face-to-face • Giving short talks on the charity to a variety of community groups (experience of public speaking is required) and providing feedback • Setting up a fundraising group with friends, family or colleagues • Getting people involved in our latest fundraising activities and events • Promoting sign-ups to our UK and overseas challenge events to friends, family and your networks • Making introductions to your contacts who may support the charity • Volunteering at events and assisting at cheering posts at challenge events



	<ul style="list-style-type: none"> Placing, emptying and banking coin collection tins in cafes, restaurants, shops and your community
Time Commitment	To suit each individual. We would ideally like each individual to try and do something in the community once a month.
Skills and Qualifications	<ul style="list-style-type: none"> Excellent telephone manner and people skills Ability to use a computer, Microsoft programmes and comfortable sending emails Outgoing, friendly and proactive character Be comfortable working with a group or by yourself Good communication skills Be able to use own initiative but able to ask for help when you need it
Training and support	<ul style="list-style-type: none"> Induction to the organisation Full training on all aspects of the role Regular updates on organisational activities Support, advice and guidance from line manager Access to all of Eikon's fundraising materials Access to the Eikon Ambassadors Facebook Group – ability to ask questions and seek support where needed.
Reimbursement of expenses	Out of pocket expenses will be reimbursed. Please discuss with line manager before spending.
Benefits to volunteer	<ul style="list-style-type: none"> Opportunity to develop new and existing skills and gain experience volunteers in a charity. Develop Fundraising experience Opportunity to meet new people and make new friends References available upon request Opportunity to help support vulnerable young people in Surrey
Application Procedure	<p>Online enquiry form</p> <p>Meet for an informal chat about the role</p> <p>Reference check</p> <p>Trial period</p>
Contact Information	<p>Heather Boardman</p> <p>Tel: 01932 347 434</p> <p>Email: Heather.boardman@eikon.org.uk</p>